



## Ympäristöteekkarikilta ry

### Rules of Ympäristöteekkarikilta ry

5.9.2024

#### CHAPTER I

##### Name, Place of residence and Purpose

###### §1

The name of the association is Ympäristöteekkarikilta ry. The abbreviation YKI is used for the association's name. In these rules, the association is referred to as the guild. Informally, in English-language contexts, the guild may be referred to as the Guild of Environmental and Energy Engineering, abbreviated YKI.

###### §2

Ympäristöteekkarikilta ry continues the activities of Ympäristöteekkarikilta, founded on February 1, 1996, which originated from the environmental society Eroosio, established on February 10, 1993. The age of Ympäristöteekkarikilta ry is counted from the founding date of Eroosio, February 10, 1993.

###### §3

The Guild is based in Tampere.

###### §4

The official language of the guild is Finnish.

###### §5

The purpose of the guild is to unite students of the Environmental, Energy, and Bio Engineering degree program at Tampere University, as well as others interested in the study of these fields, to promote the academic interests of its members, to develop recreational opportunities, and to promote and maintain teekkari culture.



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### §6

To achieve its purpose, the guild organizes meetings, training events, social evenings, and study trips. The guild also maintains relations with other student communities and organizations, with the Student Union of Tampere University, and with the university's administrative bodies and staff. The guild may also carry out other comparable activities to fulfill its objectives.

### §7

To support its activities, the guild may receive grants, donations, and bequests, organize entertainment events and lotteries with the required permits, engage in publishing activities related to its field, perform volunteer work, collect membership fees, and acquire resources by other comparable means. The guild may own real and movable property necessary for its operations. The guild may engage in economic activities as defined in Section 5 of the Associations Act to achieve its purpose, but it shall not pursue financial gain or profit for its members.

## CHAPTER II

### Members and Fees

### §8

The guild's members consist of regular members, supporting members, and honorary members.

### §9

Any person with a right to study within the Tampere higher education community who accepts the purpose and rules of the guild and pays the membership fee may be accepted as a regular member of the guild.

### §10

A person or community interested in the activities of the guild and wishing to support its purpose and operations may be accepted as a supporting member.



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### §11

Both regular members and supporting members are approved either by a meeting of the guild or by a meeting of the guild's board.

### §12

A person who has particularly distinguished themselves in the activities of the guild or has otherwise made a significant contribution in its efforts, may be invited as an honorary member of the guild by a three-fourths (3/4) majority vote of a guild meeting.

### §13

A proposal for honorary membership may be made by the guild's board or by a group of at least fifteen (15) members.

### §14

Regular members are required to pay a membership fee to the guild, the amount of which shall be determined by the guild's election meeting. The membership fee is annual, valid from June 1 to May 31.

### §15

Supporting members are required to pay a supporting membership fee to the guild, the amount of which shall be determined by the guild's election meeting. The supporting membership fee is valid from January 1 to December 31.

### §16

Honorary members are not required to pay a membership fee.



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### §17

A regular member must pay the membership fee for the current academic year by the end of October, and a supporting member must pay the fee for the calendar year by the end of March. Otherwise, the member shall be considered to have resigned from the guild. A member who no longer fulfills the membership conditions specified in these rules or in law may be expelled.

### §18

A member may resign from the guild at any time by notifying the board or its chairperson in writing, or by having their resignation recorded in the minutes of a guild meeting. Upon resignation, the member must pay any debts owed to the guild and return any property belonging to the guild. Membership fees will not be refunded upon resignation.

### §19

If a member intentionally hinders the activities of the guild through their behavior or actions, or as a representative of the guild or at a guild event causes public aggravation, the board may prohibit the member from participating in guild events or restrict their access to guild services for a period of up to six months. Before such a decision is made, the member concerned must be given an opportunity to be heard.

### §20

A guild meeting may expel a member if the member has, through their actions within or outside the guild, significantly harmed the guild. The matter must be mentioned in the meeting notice. Before a decision is made, the member concerned must be given an opportunity to be heard. The decision to expel must be made by a two-thirds (2/3) majority of the votes cast.

### §21

The guild shall maintain a membership register containing each member's full name, place of residence, email address, and possible membership in the Student Union of Tampere University.



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### CHAPTER III

#### Meetings of the Guild

##### §22

The meetings of the guild are the annual meeting, the election meeting, and additional meetings. The meetings of the guild are convened by the board.

##### §23

The annual meeting must be held by the end of April and shall at least:

- review the annual report of the previous year;
- review the financial statement and accounts presented by the board;
- hear the auditors' report; and
- decide on the approval of the financial statement and on granting discharge from liability to the board and other accountable parties.

##### §24

The election meeting must be held by the end of November and shall at least:

- elect the chairperson and other members of the board;
- elect two auditors and their personal deputies;
- approve the action plan and budget for the next term prepared by the board;
- decide on the amount of the membership fee for the next academic year and the supporting membership fee for the next calendar year.

##### §25

The guild shall convene an additional meeting if a guild meeting so decides, if the board deems it necessary, or if one tenth (1/10) or at least ten (10) regular members of the guild so request in writing from the board. In the latter case, the meeting must be held within two (2) weeks of the submission of the request to the board.

##### §26

Notice of guild meetings must be given at least seven (7) days before the meeting, at minimum via the guild's email list. The meeting notice must state the time and place of the meeting and include the agenda and its attachments.



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### §27

A guild meeting is quorum if it has been convened according to the rules and at least fifteen (15) or one fourth (1/4) of the regular members of the guild are present.

### §28

At guild meetings, regular members have the right to vote and stand for election. Other members have the right to attend and speak. The meeting may, by decision, grant the right to attend and speak to a non-member. Proxy voting is not permitted.

### §29

At guild meetings, two (2) record examiners, who must be regular members, shall be elected to review the minutes. The review must be completed within two (2) weeks of the meeting.

## CHAPTER IV

### Decision-Making and Elections

### §30

Unless otherwise specified in these rules, a decision shall be adopted by a majority of votes cast. In the event of a tie, the chairperson's vote shall decide, except in elections, where the result shall be determined by drawing lots. In votes concerning expulsion or disciplinary measures, the more lenient opinion shall prevail in the event of a tie.

### §31

Elections involving people shall always be conducted by closed vote. Other votes shall be open unless at least one (1) eligible voter present demands a closed vote.



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### §32

If multiple proposals have been made concerning a matter under discussion, the voting procedure decided by the meeting chairperson shall be followed. The chairperson shall provide detailed instructions on the voting procedure before the vote is held.

### §33

If only one person is to be elected to a position, they must receive at least half (1/2) of the votes cast. If no candidate receives an absolute majority in the first round, a new election shall be held between the two (2) candidates who received the most votes in the first round.

### §34

If several persons are to be elected to a position or body, the election shall be conducted as a proportional election without candidate lists. In such an election, each vote is divided among the candidates listed on the ballot: the first candidate receives one vote, the second one-half (1/2) vote, the third one-third (1/3) vote, and so on. The candidates receiving the highest number of votes shall be elected.

### §35

When counting votes, members who did not vote, abstained, lacked voting rights in the meeting or in the matter, or cast invalid or blank ballots shall not be included in the total number of votes cast.

## CHAPTER V

### Board and Officers

### §36

The activities of the guild are managed by a board elected for one calendar year at a time. The board consists of a chairperson and from five to twelve (5–12) other members, all of whom must be regular members of the guild.



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### §37

The board shall elect from among its members a vice-chairperson, a secretary, and a treasurer, and assign specific duties to the other board members.

### §38

The duties of the board are to:

- direct the activities of the guild, represent it, and manage its finances and property;
- prepare matters to be presented at guild meetings and implement the decisions made there;
- prepare the annual report and financial statement, as well as the proposed action plan and budget;
- ensure appropriate and necessary operations such as stakeholder cooperation, advocacy, and activities relating to events, communications, and fuksi (freshmen) affairs;
- approve new members;
- convene guild meetings; and
- decide on other matters related to guild operations not reserved for the guild meeting.

### §39

Board meetings are convened by the chairperson or, in their absence, the vice-chairperson. The board decides how meetings are to be convened.

### §40

The board meeting has quorum when it has been convened in accordance with the board's decision and at least half of the board members, including the chairperson or, in their absence, the vice-chairperson, are present.

### §41

The guild's name may be signed by the chairperson or the vice-chairperson, each individually. The board may grant signing authority to a regular member for a specific purpose.



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### §42

The guild meeting and the board may establish temporary committees or appoint officers for specific tasks. These positions may, if necessary, be filled by persons outside the guild. The guild meeting and the board may issue rules and regulations governing the operation of such committees and officers.

### §43

For justified reasons, the guild meeting may relieve a board member, officer, committee, or committee member of their duties during the term of office, provided that the matter is mentioned in the meeting notice. A replacement may be appointed for the remainder of the term if necessary.

### §44

For justified reasons, the board may relieve an officer, committee, or committee member it has appointed of their duties during the term of office, provided that the matter is mentioned in the meeting notice. A replacement may be appointed for the remainder of the term if necessary.

## CHAPTER VI

### Administration and Finances

### §45

The guild's operational and fiscal year is the calendar year.

### §46

The guild's administration and finances are supervised by two (2) auditors or operational auditors. Their term of office is one calendar year. The auditors have the right to attend and speak at guild and board meetings in which matters relating to their duties are discussed.



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### §47

The accounting documents of the guild must be submitted to the auditors for inspection no later than one month before the annual meeting, and also whenever requested by them. The auditors must deliver the documents and their audit report to the guild's board no later than two (2) weeks before the annual meeting. The auditors also have the right to examine the guild's finances and administration at any other time they wish.

## CHAPTER VII

### Special Provisions

### §48

The guild's symbols and insignia are regulated by a separate insignia code approved by the guild meeting.

### §49

The official bulletin board of the guild shall be determined by the board. If the bulletin board is moved, notice of the move must be given three (3) weeks in advance on the existing bulletin board and through the guild's email list.

### §50

Amendments to these rules may be made if the proposed amendment is approved by at least a three-fourths (3/4) majority of votes cast at a guild meeting. The proposed amendment must be mentioned in the meeting notice. A proposal for amendment may be made by the board or by ten (10) regular members of the guild in writing to the board. A proposal made by members shall be discussed at the next guild meeting.

### §51

The guild shall dissolve if it decides to do so by a five-sixths (5/6) majority vote in two (2) consecutive meetings held at least two (2) weeks apart. The proposal to dissolve must be mentioned in the meeting notice.



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### §52

Upon dissolution or termination, the assets and property of the guild shall be transferred to *Tampereen teekkarit ry* for use in accordance with the purpose defined in §5 of these rules. If *Tampereen teekkarit ry* does not exist or has merged with another legal entity, the funds of the guild shall be transferred according to §5 in the manner prescribed by the meeting which decided to dissolve the latter.

### §53

An amendment to the rules or a decision to dissolve the guild shall enter into force once it has been recorded in the Register of Associations.

### §54

In all other respects, the Associations Act shall be followed.